



# Honey Run Golf Club

## APPLICATION FOR EMPLOYMENT

Position applied for:	Salary required
Date you can start work:	Full time      Part time

### Personal

Name		Telephone number	
Street Address		City, State, Zip	
	Military Branch (U.S)	Highest Rank	Dates of Service
In case of emergency, notify:			
Name	Telephone number	Address	

### Eligibility for Employment

I understand that, if offered a job, I will be permitted to work only upon providing the golf club with documentation establishing my identity and my legal authorization for employment in the United States.

Are you legally authorized to work in the United States as a citizen, U.S. Permanent Alien, or an alien otherwise permitted to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

### Skills

Typing: _____ WPM Shorthand: _____ WPM <i>(check all that are applicable):</i> MS Word _____ MS Excel _____ Lotus _____ MS Powerpoint _____ Other _____	Other skills: _____ _____ _____ _____
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### Education

Type of School	Name and Address	Major Courses	Degree / Grade Avg	Graduation
High School			Degree: Grade Avg:	Did you receive a diploma? Yes ___ No ___
College or Trade School			Degree: Grade Avg:	Did you receive a diploma? Yes ___ No ___
College or Trade School			Degree: Grade Avg:	Did you receive a diploma? Yes ___ No ___

### Personal References

Name	Relationship & Years Known	Telephone Number

Have you previously worked for this golf club? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, when & in what job?

**Employment History – List Last Position First**

Employer	Dates	Position and Duties	Reason for Leaving
Name:	From:		
	To:		
Address:			
Phone:	Ending Wage:	Ending Supervisor:	
Employer	Dates	Position and Duties	Reason for Leaving
Name:	From:		
	To:		
Address:			
Phone:	Ending Wage:	Ending Supervisor:	
Employer	Dates	Position and Duties	Reason for Leaving
Name:	From:		
	To:		
Address:			
Phone:	Ending Wage:	Ending Supervisor:	

The golf club has the right to amend and/or discontinue all bonus/incentive programs at anytime or at our discretion.

I certify that the information given and statements made herein are true and complete, and understand that it, subsequent to my employment any information or statements are found to be false or information found to have been omitted, I will be subject to termination from employment on that basis alone.

I acknowledge that in connection with my application for employment, promotion or assignment with the golf club, I have been advised that an investigative consumer report may be made on my character, general reputation, personal characteristics and mode of living. In accordance with applicable law, and that if such a report is made, I will be so informed. I further acknowledge that I have been advised in writing that upon written request within a reasonable time, additional information as to the nature and scope of the report, if one is made, will be provided. This written request should be addressed to the Manager where the application is filed.

I expressly authorize the golf club, related entities and management company to make investigations and inquiries of the information provided herein and of other related matters. I expressly authorize all personnel, schools, companies, corporations, credit bureaus and law enforcement agencies to supply any and all information concerning my qualifications for employment positions applied for and the information given by me herein. In consideration of being considered for employment, I expressly release the golf club, related entities and management company, as well as any individual or entity providing information, from any and all liability arising from inquiries and investigations made, responses given, and any action taken as a result thereof.

I understand and agree that at all times my employment is at-will, and may be terminated by me or the golf club at any time and for any reason consistent with applicable law with or without notice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date